



ST. FRANCIS COLLEGE

3RD BLOCK, 8TH MAIN, KORAMANGALA, BENGALURU – 560 034

COLLEGE CODE : 1214

INFORMATION TO STUDENTS FOR SUBMISSION OF EXAMINATION ONLINE APPLICATION FORM AND PAYMENT OF EXAMINATION FEE.

1. Students are required to login to the web portal UUCMS Portal
2. Identify the degree and semester and submit the examination Application Form in **UUCMS** portal, user ID is as students **UUCMS REGISTER NUMBER (EX: U18IW22M0026)** and Password is common for all **Welcome@12 (if students changed the password same as)**.
3. Students are required to ensure accuracy of all information prior to payment of Examination fee.
4. Students are mandatorily required to take all subjects of the **I SEMESTER FRESHER 2023 BATCH (NEP) III & V SEM (I SEM BACKLOG PAPERS)**
5. Students are required to ensure the subjects/papers in which they are appearing prior to payment of examination fee.
6. Student will have choice to remit examination fee through multiple payments modes details of the Same are given below. The student can pay the examination fee through UUCMS Portal as designated by the (BCU). Students are required to generate appropriate **“Fee remittance challan “** from the web portal. Pay the stipulated fee at the BCU designated UUCMS Portal and submits the receipt downloaded by the UUCMS Portal to college authorities for further processing. The University shall communicate to the students the receipt of the examination fee through digital communication such as SMS/e-mail/Notification.
7. The student shall also have an option to pay the examination fee through **“Payment Gateway “**that is available through the **“UUCMS Portal”**. Payment of fee through **Net-banking, Credit card, Debit card Wallets** and other means shall be available through the **“Payment Gateway”**.
8. The student is required to pay nominal transaction fee when the fee is paid either through **“UUCMS Portal”**. The transaction fee in such cases will be indicated prior to payment of fee. However, students are required not to pay any transaction fee. It is left to the discretion of students to opt for payment of fee by choosing any one of the above mentioned three choices.
9. The mere payment of examination fee and submission of application does not entail the student to appear for the examination, unless he/she fulfills all the conditions of the course laid down in the regulations of the course by the University. As per university regulation students who are having shortage of attendance may not be allowed to fill up exam form and attend university exam.

The procedure for making payment of examination fee is applicable for all Theory/Practical Examination scheduled to be held during **FEB- 2024**.

Detailed time table for Theory examination shall be announced separately. Other related Information is given below:

S L NO	Details of Examination	Examination starting date and ending date
1	Theory Examination commence	To be announced later
2	Practical Examination (BVA/IDD/B.A / B.Sc. / B.C.A)	To be announced later

Payment of examination fee and submission of examination application forms:

a	Last date for payment of examination fee by the candidates without fine	29.01.2024
b	Last date for payment of examination fee with a fine of Rs.200/-	31.01.2024
c	Last date for payment of examination fee with a fine of Rs.1000/-	01.02.2024



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